

Steward Application Form 2022

Personal Details	
Surname:	
Forename(s):	
Home Address:	
Home telephone Number:	
Mobile Telephone Number:	
Email Address:	

Previous Employment with The Enchanted Forest	
Have you worked previously for the Enchanted Forest?	
If yes , please provide details of the dates you worked for us and the role that you undertook:	

Refer a friend	
If applicable - Please provide the name of the person who has referred you for employment.	

1: Current/Previous Employment	
Name of employer:	
Position held:	
Dates employed:	From: To:
Summary of duties:	

2: Previous Employment	
Name of employer:	
Position held:	
Dates employed:	From: To:
Summary of duties:	

Other/Additional Employment	
If offered this position, would you continue to work in any other capacity?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes , please provide details of the other employment you would undertake inclusive of job role and contracted hours per week.	

Criminal Convictions

Do you have any criminal convictions considered not spent under the Rehabilitation of Offender Act?
If **yes**, please provide the details:

Interview Availability

Interviews will be conducted via Zoom throughout July & August. The interview will take no longer than 30 minutes.

Please indicate which of the following time slots suits you best.

9am to 12 pm

1pm to 5 pm

6pm to 9 pm

Training Availability

As advised within the job description, we will be holding training events on **Saturday 24th September 2022 (during the day)** and **Saturday 24th September or Monday 26th September 2022 (evening sessions in the forest)**. If you are successful in your application, it is a condition of your employment that you **must** be available to attend **both** training sessions. Please indicate below whether you are available to attend.

Yes, I can attend both training sessions

No, I am unable to attend both training sessions

What has motivated you to apply for this Role?

Suitability for the Post

The person specification provides an outline of the skills you will require to be successful with your application. Use the space below to provide examples of where you have demonstrated these skills.

Criteria Reference	Your skills, qualities and experience against each of the person specification criteria. <i>Example response: I have [no] of years' experience within a customer service role which included [example(s)].</i>
Excellent communication and interpersonal skills with people of all ages.	

A passion for providing great customer Service.	
Commitment to adhering to Health and Safety procedures.	

Previous Events and Stewarding Experience

Please tell us about any previous events or stewarding experience that you may have.

Additional Information

What other experience do you have that you feel would be beneficial to your application

First Aid Qualifications, Training and Experience

Please tell us about any first aid qualifications, training attended and experience that you may have, including the name of the course, training provider and dates of expiry.

Referees

You are required to supply the names and addresses of two people from whom reference can be obtained. One must be your present or most recent employer or school/college. We will not normally accept references from relatives/friends. We reserve the right to request more than 2 references. If you provide your referee email addresses, we will normally contact them this way.

Referee 1 - Do you give us permission to contact this referee? Yes No

Name:	
Position:	
Company (if applicable):	
Address:	
Contact Telephone Number:	
Email Address:	

Referee 2 - Do you give us permission to contact this referee? Yes No

Name:	
Position:	
Company (if applicable):	
Address:	
Contact Telephone Number:	
Email Address:	

Advertisement of Vacancy

Please tell us where you heard/ saw this vacancy advertised.

Declaration

I declare that the information given within my application for employment is true and complete to the best of my knowledge. If any of this information given by me in this form or in support of my application is untrue, I recognise that any offer of employment/work may be withdrawn, or my employment with the Enchanted Forest Community Trust terminated.

Signature:	
Date:	

Please return your completed application form by email to:
hrstaffing@enchantedforest.org.uk